



green
GLUING

INDEPENDENT ACCOUNTANT

Your new role

- Posting of incoming invoices, cash register and bank transactions
- Communication with tax consulter/payroll office
- Regular reconciliation of accounts receivable and accounts payables
- Care of master data settings in accounting system
- Carrying out the weekly payment run
- Monthly reconciliation of trial balance
- Carrying out monthly VAT and EC VAT-reports
- Basic monthly closing activities
- Supporting the finance manager

What you'll need to succeed

- Experience from GL Accounting is an advantage
- Min. 5 years in the accounting department of a production company or tax consulting office
- Knowledge of Czech Accounting Standards
- Czech at native/bilingual level
- German OR English at an advanced level
- Knowledge of MS Office package
- Knowledge of SAP ERP is an advantage

What you'll get in return

- 5 weeks of holiday
- Possibility of home office
- Meal vouchers
- Contract for indefinite period
- Additional bonuses

Interested? We are also!

Send us up-to-date copy of your CV at recruiting@robatech.cz